

RENTAL AGREEMENT
 Derek L. Brown Gymnasium
 1582 Hill St. Radcliff, KY 40160
 Office: (270) 351-6808 / Fax: (270) 352-0960

SECTION TO BE COMPLETED BY LESSEE

Name/Organization: _____ Contact Person: _____

Cell Phone: _____ Work Phone: _____ Fax: _____

Mailing Address (Lessee): _____

Event Name: _____ Event Date(s): _____ Duration: _____

Athletic Events _____ \$30.00/Hr. (Total # hrs. _____

_____ Security Deposit Due at Beginning of season \$100.00

SIGNATURES FOR ATHLETIC EVENTS OR RECEIPT OF DEPOSIT ONLY

Church Office Staff

Lessee/Authorized Rep.

Name: _____

Name: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

SECTION TO BE COMPLETED BY DLB GYM REP/FLM STAFF ONLY

NHMBC Member (Personal Use Only): _____ Non-Member: _____ Request Package #: _____ Setup: Y or N
 Friday

PACKAGE#1	PACKAGE#2	PACKAGE#3
10 Tables	20 Tables	40 Tables
75 Chairs	150 Chairs	300 Chairs
<i>Event Duration: 3 Hours</i>	<i>Event Duration: 3 Hours</i>	<i>Event Duration: 3 hours</i>
\$150.00	\$200.00	\$300.00
\$100 Refundable Deposit	\$150 Refundable Deosit	\$200 Refundable Deposit
\$20.00 Each Add'l Hour	\$50.00 Each Add'l Hour	\$75.00 Each Add'l Hour

ADDITIONAL RENTAL ITEMS:

Friday Setup (6-9pm only) ++	\$90.00
Kitchen**	\$50.00
Stage	\$50.00
Sound svstem	\$75.00
Partition/drapes setup	\$50.00
Projector & Screen	\$50.00

KITCHEN NOT available for Athletic Events. NHMBC Youth Ministries will operate the concession stand

*****NO ALCOHOL, DRUGS or SMOKING ALLOWED IN GYM OR ON CHURCH PROPERTY*****

APPLIES TO ALL PACKAGES AND ATHLETIC EVENTS:

1. APPLIES TO PACKAGES ONLY: There is a 1-hour set-up time and 1-hour clean-up time provided at No Charge for each event.
2. Lessee is responsible for setup and tear down of tables and chairs.
3. Lessee is responsible for ANY damage to the DLB GYM that occurs during Lessee's event.
4. Lessee is to monitor the Men's and Women's bathroom to insure no damage is caused during Lessee's event.
5. Lessee's to provide proof of insurance upon request.
6. Security Deposit returned only if gym is cleaned and no damage has occurred (See Attached Checklist).
7. CANCELLATIONS MUST be made 48 hours prior to event to receive Security deposit refund.
8. Sporting events require a 24 hour cancellation notice in order to reschedule.

Cash, Money Order or Certified Bank Checks ONLY, payable to New Hope Family Life Ministry. NO PERSONAL CHECKS

*****BALANCE DUE MUST BE SUBMITTED TO NHMBC OFFICE 24 HOURS PRIOR TO EVENT*****

PACKAGE	\$ _____
DEPOSIT	\$ _____
ADD'L HOURS	\$ _____
SOUND SYSTEM	\$ _____
STAGE	\$ _____
KITCHEN	\$ _____
PARTITION/DRAPES	\$ _____
FRIDAY SETUP	\$ _____
PROJECTOR/SCREEN	\$ _____
TOTAL DUE	\$ _____
PAYMENT/ATHLETIC EVENT	\$ _____
LESS DEPOSIT	\$ _____
BALANCE DUE***	\$ _____

I acknowledge that I have complete authority to sign this document on behalf of the Lessee. I agree to be bound by the terms of this rental agreement and to abide by rules and regulations (see disclaimer below) set forth by Derek L. Brown gymnasium/New Hope Family Life Ministries.

Derek L. Brown Gym Rep/FLM Staff

Lessee/Authorized Rep.

Name: _____

Name: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

DISCLAIMER: I knowingly and freely assume all risks both known and unknown and assume full responsibility for my participation and use of the Derek L. Brown Gym. I, for myself and on behalf of my heirs, assigns, personal representatives, hereby release, indemnify and hold harmless New Hope Family Life Ministries and its representatives (to include Board members and/or New Hope Missionary Baptist Church, Radcliff, KY), from any and all claims, demands, losses and liability arising out of or related to any injury, disability or death I may suffer, or loss or damage to my person or personal property, whether arising from the negligence of the releasees or otherwise while using the aforementioned facility to the fullest extent permitted by law. **Note:** All authorized representatives and their guests are required to adhere to the City of Radcliff Nuisance Ordinance, Article, Paragraph 13-10 "Noise Pollution" section while under contract with the Derek L Brown Gym. "No Unreasonably loud, harsh or excessive noise".

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